LUNGSOD NG PASIG
UMAAGOS ANG PAG-ASA

OFFICE OF THE MAYOR

NOTICE TO PROCEED

23 SEPTEMBER 2022
Date

UNITED AE TRADING OPC
1115 Concepcion Compound,
Pag-asa, Binangonan,
Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Office Equipment and Furniture for the PNP - Pasig City Police Station, Non-Office** under **Purchase Request No. 100-22-06-889,** covered by **Purchase Order No.** 22-09-1914 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **ROSALYN E. RAYMUNDO**
Authorized Representative
UNITED AE TRADING OPC

Date: 09/23/2022